

Springside P-9 College Homework and Study Policy



Goal:

At Springside P-9 College, our aim is:

- to foster lifelong learning and study habits
- to complement and reinforce classroom learning
- to provide an opportunity for students to develop responsibility for their own learning

Expectations:

Springside College recognises that **study** and **homework** are two different concepts and should be approached as two very distinct, separate tasks.

Homework:

- is generally regarded as work which has been set by a teacher
- is designed to COMPLEMENT what is taught in the classroom and reinforces the knowledge
- has a specific due date

Study:

- is generally regarded as personal learning time, without the specific guidance of a teacher
- incorporates remembering, revising and preparing in order to ensure understanding of a concept
- develops self-discipline and organisational skills

In accordance with the Department of Education guidelines, there are three main types of homework which meet these expectations; practice exercises, preparatory homework and extension assignments; Practice exercises provide opportunities for students to apply newly gained knowledge; preparatory homework provides opportunities for students to gain background information so they are better prepared for future lessons; extension assignments encourage students to pursue knowledge individually and imaginatively.

Practice Exercise Example	Preparatory Homework Example	Extension Assignments Examples
Practising spelling	Reading background materials for history	Writing a book review
Planning, writing and editing essays and other creative tasks	Gathering ideas for Writer's Notebook	Making or designing an artwork
Completing homework from a list/table of activities	Researching topics for class work	Completing Science investigation exercises
Mathletics &/or Literacy Planet	Researching and reading recipes	Independent projects

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Implementation:

At Springside P-9 College we will work to ensure that:

- the Homework and Study Policy is implemented and adhered to by staff and students
- skills including time management and organisation will be explicitly taught throughout all year levels
- homework is set to support all curriculum areas
- homework is linked to class learning and not be used as a disciplinary measure
- all students have homework activities that are achievable
- homework is assessed by teachers with feedback and support provided
- staff contact parents/guardians to discuss homework issues, including offering students assistance with time management and organisation
- staff and parents work together to assist students in developing responsibility for their homework and study as they progress through the College

Early Years – Prep to Year 4

Teachers will encourage students to engage in homework as an enjoyable task. Homework will:

- mainly consist of reading to, with and by parents or older siblings
- be of one of the types of homework listed earlier and be delivered in an enjoyable way
- not be set on weekends and during the school holidays
- generally not exceed 30 minutes a day

Middle Years – Years 5 and 6

Homework and study will:

- include daily independent reading
- be of one of the types of homework listed earlier
- generally range between 30-45 minutes a day

Homework Expectations:

- P-2 Homework will be set each week Friday to Friday allowing the flexibility for families to complete tasks over the weekend if desired
- 3-6 Homework will be set on a 10 day cycle for example: Monday through to the following Wednesday to allow sufficient time for the homework to be completed. This allows time for Classroom Teachers to correct student's work and provide timely feedback
- refer to Appendix 1 for homework expectations

Middle Years – Years 7 to 9

Homework and study will generally range between 45 – 90 minutes a day, increasing to 90 – 180 minutes a day in Year 10 to Year 12, with up to 6 hours on weekends and during peak VCE periods. Homework and study expectations are separated and defined below.

Study Expectations:

- each Year 7-9 domain area has defined the study expectations for the various subject areas (Appendix 2)
- study may include using graphic organisers, summarising class notes, making flashcards, and reading

- students should set a specific time to study – mark a time in your calendar dedicated exclusively to study time just as you would for any other appointment or commitment
- students should prioritise and plan each evening after consulting their Homework Diary and checking daily school work – students should write down what they expect to study and how long it will take (Appendix 3)

Homework Expectations:

- completion of class tasks will be considered separately to set homework tasks - where ample time has been given for the completion of set class work, finishing tasks become the responsibility of the student
- homework tasks will be set and collected by each domain area once per fortnight, at a maximum - homework tasks do not have to be set each fortnight, however they must not be set during any week allocated to another domain
- tasks will be of one of the types of homework listed earlier
- homework calendars for each of Years 7, 8 & 9 (Appendix 3) have been designed with the intention of ensuring students are not overwhelmed with homework and study expectations, and will be adhered to by all staff

HELPING STUDENTS

Parents and carers can help their child/children with their homework and study by:

- providing their child with a quiet place to study
- ensuring years 3-9 students keep updated homework/study notes in their diary
- encouraging a regular daily session to complete homework
- helping to balance the time spent between homework, study and recreational activities
- asking how homework, study and class work is progressing, and acknowledging success
- discussing homework and study in their first language, if English is not the main language spoken at home, and linking it to previous experiences, families’ culture, history and language
- communicating with your child’s teachers about any homework and study concerns
- encouraging your child to study every day, rather than for the whole day before a test

Actions for Incomplete Homework:

It is an expectation that students in Year Prep – Year 9 complete the required Homework within the set timeframes. Actions will be enforced as per our College Clear Consequences for students who fail to submit set tasks.

Evaluation:

This policy will be reviewed as part of the colleges review cycle.
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This policy was last ratified by school council in NOVEMBER 2015
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APPENDIX 1

Year P-6 Study Expectations

	PREP	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Reading	Take Home Reader 15mins a night (student reading journal to be signed each night)	Take Home Reader 15mins a night (student reading journal to be signed each night)	Take Home Reader 15mins a night (student reading journal to be signed each night)	Take Home Reader 20mins a night (student diaries to be signed each night)	Take Home Reader 20mins a night (student diaries to be signed each night)	Take Home Reader 30mins a night – leaving tracks (student diaries to be signed each night)	Take Home Reader 30mins a night (student diaries to be signed each night)
Spelling	FunLAND (revising Oxford High Frequency words and letter sounds)	Nightly revision of 5 individualized spelling words – selected and provided by class teacher	Nightly revision of 5 individualized spelling words – selected and provided by class teacher	Nightly revision of individualized spelling words – selected and provided by class teacher	Nightly revision of individualized spelling words – selected and provided by class teacher	Nightly revision of individualized spelling words – selected and provided by class teacher	Nightly revision of individualized spelling words – selected and provided by class teacher
Literacy	Numbers 0-20 Number concepts	Activity based on students spelling words 1 provided each week	1 writing task will be provided each week	1 Writing Activity will be set each week	1 Writing Activity will be set each week	1 Writing activity will be set each week	1 Writing activity will be set each week
Numeracy		1 Numeracy activity provided each week consolidating classroom learning	1 Numeracy activity provided each week consolidating classroom learning	1 Maths problem solving activity provided each week Timetable revision	1 Maths problem solving activity provided each week Timetable revision	1 Maths task/problem set each week Timetable revision	1 Maths task/problem set each week Timetable revision

Integrated Studies	Weekly Share Time Activity – Term grid with weekly tasks provided at the beginning of the term	Weekly Share Time Activity – Term grid with weekly tasks provided at the beginning of the term	Weekly Share Time Activity – Term grid with weekly tasks provided at the beginning of the term	1 Integrated Studies based activity will be set each week	1 Integrated Studies based activity will be set each week	1 Integrated Studies based activity will be set each week	1 Integrated Studies based activity will be set each week
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APPENDIX 2

Year 7-9 Study Expectations

Study should be undertaken each evening when there is no set homework, and should be relevant to the subjects that were attended that day. I.e. Study for Indonesian should occur only on days during which students attended Indonesian classes. As such, each subject area has offered the following suggestions for student study each week:

Subject Area	Required study time
English	20 minutes independent reading per night 10 minutes summarising class notes per session
Mathematics	10 minutes summarising class notes and providing worked examples per session
Humanities	10 minutes summarising class notes per session
Science	10 minutes summarising class notes per session
Health	20 minutes summarising class notes per session
PE	Engage in daily physical activity (i.e. walk to school)
Indonesian *	10 minutes summarising class notes per session
Robotics, IT & Design Technology *	Use computers and various software programs for work purposes as often as possible
Food Technology **	Help with food preparation and clean up at home at least once per week
Visual Arts **	45 minutes per week drawing and visual diary development
Electives ***	Will be determined by each elective teacher in collaboration with students

* Year 7 & 8 only

** Year 7 & 8 students, and Year 9 students as an electives

*** Year 9 students only

APPENDIX 3

Example Weekly Student Timetable

Session	Monday	Tuesday	Wednesday	Thursday	Friday
1	HEALTH	VISUAL ART	HEALTH	INDONESIAN	MATHS
2	ENGLISH		ENGLISH	ENGLISH	ENGLISH
3	ROBOTICS	SCIENCE	MATHS	MATHS	PE
4		INDONESIAN		HUMANITIES	
5	MATHS	ENGLISH	HUMANITIES	SCIENCE	HUMANITIES

Matching Weekly Evening Study Timetable

	Subject	Study time
Mon	Health	20 minutes revising
	English	20 minutes reading 10 minutes revising
	Robotics	Use computers for work
	Maths	10 minutes revision
	Total	60 minutes

	Subject	Study time
Tue	Visual Art	45 minutes drawing
	English	20 minutes reading 10 minutes revising
	Science	10 minutes revising
	Indonesian	10 minutes revision
	Total	1 hour 35 minutes

	Subject	Study time
Wed	Health	20 minutes revising
	English	20 minutes reading 10 minutes revising
	Maths	20 minutes revision
	Hums	10 minutes revision
	Total	1 hour 20 minutes

	Subject	Study time
Thu	Indonesian	10 minutes revising
	English	20 minutes reading 10 minutes revising
	Maths	10 minutes revising
	Hums	10 minutes revision
	Science	10 minutes revising
	Total	1 hour 10 minutes

	Subject	Study time
Fri	Maths	10 minutes revising
	English	20 minutes reading 10 minutes revising
	PE	Walk to school
	Science	10 minutes revision
	Total	50 minutes

APPENDIX 4

Year 7 2016 Homework Calendar

TERM ONE
No Homework – Transition and Start Up

TERM TWO	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	HOMEWORK FREE WEEK
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	HOMEWORK FREE WEEK
Week Ten	English, Science, Indonesian, Art
Week Eleven	Maths, Hums, Health/PE, Technology

TERM THREE	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	HOMEWORK FREE WEEK
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	Maths, Hums, Health/PE, Technology
Week Ten	English, Science, Indonesian, Art

TERM FOUR	
Week One	Maths, Hums, Health/PE, Technology
Week Two	English, Science, Indonesian, Art
Week Three	Maths, Hums, Health/PE, Technology
Week Four	English, Science, Indonesian, Art
Week Five	HOMEWORK FREE WEEK
Week Six	Maths, Hums, Health/PE, Technology
Week Seven	English, Science, Indonesian, Art
Week Eight	Maths, Hums, Health/PE, Technology
Week Nine	English, Science, Indonesian, Art
Week Ten	NO HOMEWORK
Week Eleven	NO HOMEWORK

Year 8 2016 Homework Calendar

TERM ONE	
Week One	No Homework – Start Up Program
Week Two	
Week Three	
Week Four	English, Science, Indonesian, Art
Week Five	Maths, Hums, Health/PE, Technology
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	Maths, Hums, Health/PE, Technology

TERM TWO	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	HOMEWORK FREE WEEK
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	HOMEWORK FREE WEEK
Week Ten	English, Science, Indonesian, Art
Week Eleven	Maths, Hums, Health/PE, Technology

TERM THREE	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	HOMEWORK FREE WEEK
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	Maths, Hums, Health/PE, Technology
Week Ten	English, Science, Indonesian, Art

TERM FOUR	
Week One	Maths, Hums, Health/PE, Technology
Week Two	English, Science, Indonesian, Art
Week Three	Maths, Hums, Health/PE, Technology
Week Four	English, Science, Indonesian, Art
Week Five	HOMEWORK FREE WEEK
Week Six	Maths, Hums, Health/PE, Technology
Week Seven	English, Science, Indonesian, Art
Week Eight	Maths, Hums, Health/PE, Technology
Week Nine	English, Science, Indonesian, Art
Week Ten	NO HOMEWORK
Week Eleven	NO HOMEWORK

Year 9 2016 Homework Calendar

TERM ONE	
Week One	No Homework – Start Up Program
Week Two	
Week Three	
Week Four	English, Science, Indonesian, Art
Week Five	Maths, Hums, Health/PE, Technology
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	Maths, Hums, Health/PE, Technology

TERM TWO	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	English, Science, Indonesian, Art
Week Six	Maths, Hums, Health/PE, Technology
Week Seven	No Homework – Revision & exams
Week Eight	
Week Nine	HOMEWORK FREE WEEK
Week Ten	English, Science, Indonesian, Art
Week Eleven	Maths, Hums, Health/PE, Technology

TERM THREE	
Week One	English, Science, Indonesian, Art
Week Two	Maths, Hums, Health/PE, Technology
Week Three	English, Science, Indonesian, Art
Week Four	Maths, Hums, Health/PE, Technology
Week Five	HOMEWORK FREE WEEK
Week Six	English, Science, Indonesian, Art
Week Seven	Maths, Hums, Health/PE, Technology
Week Eight	English, Science, Indonesian, Art
Week Nine	Maths, Hums, Health/PE, Technology
Week Ten	English, Science, Indonesian, Art

TERM FOUR	
Week One	Maths, Hums, Health/PE, Technology
Week Two	English, Science, Indonesian, Art
Week Three	Maths, Hums, Health/PE, Technology
Week Four	English, Science, Indonesian, Art
Week Five	HOMEWORK FREE WEEK
Week Six	Maths, Hums, Health/PE, Technology
Week Seven	No Homework – Revision & exams
Week Eight	
Week Nine	No Homework – Year 10 Transition
Week Ten	NO HOMEWORK
Week Eleven	NO HOMEWORK